



## **Director's Report June, 2020**

### **Intranet**

Jonathan has been working on revamping our website and moving staff related information to an Intranet. He'll be demonstrating this at the Membership meeting. Once fully implemented all member library staff will be required to log in to the Intranet to access our data. Initially staff will have a generic, library specific login but eventually staff will have individual logins. This will facilitate our move to Blue Cloud as well as provide additional functionality for staff.

### **Upgrades and Migrations**

Tonight SirsiDynix will install an upgrade to Enterprise. It should be completed by 4am tomorrow and, with the exception of downtime between midnight and 4am, should not be noticeable by staff and patrons.

Highland Park's migration is proceeding as scheduled with a go live date of July 22<sup>nd</sup>. Their policies are set up on both our servers and their preliminary extracted data has been loaded into the test server for review. They have begun testing according to Sirsi's recommended review procedures.

### **SIP Ports**

Mei is working on a project to confirm that all SIP ports are either currently in use or deactivated as we plan for eventual migration to API connections where possible/affordable.

### **Staff Computer Upgrades**

We've ordered and will install two new computers as part of our ongoing upgrades to staff computers.

### **Reopening Plan**

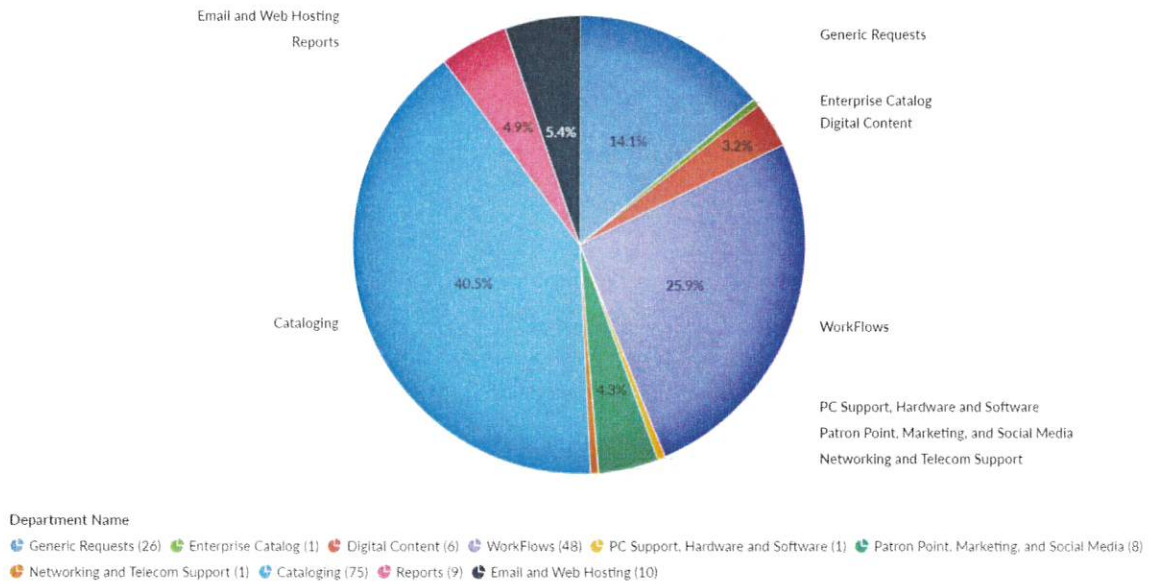
Elsewhere on the agenda is the draft reopening plan for the office. I am requesting Board approval of this document.

### **Implementation of Staff Salary Adjustments**

Per the Board's action last month, all staff have been informed of their annual and, if appropriate, merit increases to be effective July 1, 2021.

**Activity Report:**

Monthly Ticket Reprt (185)



**Consortium Statistics May:**

New items added	17920
Bib records added by LMxAC	1
New bib records added	3544
New user records added	2093
Brief records upgraded to full MARC	238
Duplicate records merged	526
API reports and transactions	5
Authority records added	2
Authority records modified	6
SMS Hold/Overdue/bill notices	3329/308/ -
App Usage –new devices/uses	13096/253
Titles/Items created by LMXSUPER vendor ON-ORDER	1769/5435

Respectfully Submitted,

Eileen M. Palmer  
Executive Director