



## Director's Report September 2019

**Workflows:** LMxAC staff will begin working with libraries that want to use the family card feature this month.

Our upgrade is scheduled for October 14<sup>th</sup>. The upgrade will allow for the implementation of new functionality such as a 'you saved money using your library today' notes on printed receipts and new Manage Holds Shelf Wizard functionality that will allow libraries to fill holds in real time without waiting for reports to be run.

We are proceeding with the migration from SVA to iTiva. The current timeline is to go live on iTiva on November 4<sup>th</sup>.

We had a webinar with SirsiDynix staff to review the functionality of BlueCloud Circulation and Cataloging. After the upgrade in October we will develop a migration timeline. Not all functionality we need is available in BlueCloud but we can start to use some of it and I am convinced we should so that we are in a better position to evaluate its potential.

**SAM Upgrade:** Mike is working with NetConnect on the SAM upgrade. We will schedule this to fall after the Sirsi upgrade and before the iTiva migration. There will be some SAM downtime but we are hopeful that we can limit that to overnight hours only.

**Email:** I am preparing an email policy document for the Board's consideration and hope to have it to you at next month's meeting. It's hard to believe we have never had such a document. The document will cover who can request email accounts be created/deleted etc., our policy on maintaining accounts, our policy on the types of accounts that will be created and our policy on things like how long we will maintain an account that has been dormant or only used to forward mail.

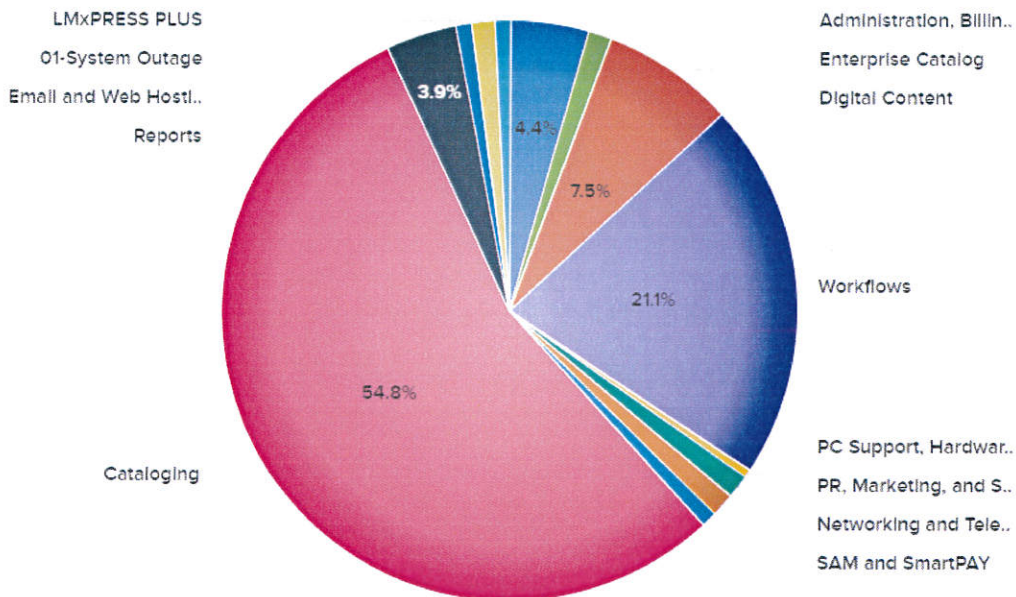
**Staffing:** Steve Andriolo will be leaving LMxAC on October 4<sup>th</sup>. He has accepted a technology training position with a school closer to his home. We are in the process of updating the job description and will post the position as soon as that is complete.

**PR Committee:** The PR Committee has decided to do a "readers choice awards" project instead of a March Madness project. Details will be forthcoming.

**Accounting:** Elisa will be assessing options for our accounting software to see if it makes sense to migrate to a software platform that provides more flexibility in access and reporting.

**Activity Report:**

Monthly Ticket Reprt (228)



**Department Name**

- Administration, Billing and Purchases (10)
- Enterprise Catalog (3)
- Digital Content (17)
- Workflows (48)
- PC Support, Hardware and Software (1)
- PR, Marketing, and Social Media (3)
- Networking and Telecom Support (3)
- SAM and SmartPAY (2)
- Cataloging (125)
- Reports (9)
- Email and Web Hosting (2)
- O1-System Outage (3)
- LMxPRESS PLUS (2)

Other measures of activity include:

**Consortium Statistics August:**

New items added	64265
Bib records added by LMxAC	39
New bib records added	48812
New user records added	4659
Brief records upgraded to full MARC	112
Duplicate records merged	448
API reports and transactions	6
Authority records added	0
Authority records modified	0
RBdigital Mag new users/checkouts	57/5057
SMS Hold/Overdue/bill notices	3425/1194/--
App Usage –new devices/uses	567/11680

Respectfully Submitted,

Eileen M. Palmer  
Executive Director