

**MILLTOWN PUBLIC LIBRARY  
APPLICATION FOR MEETING ROOM USE**

Date of Application \_\_\_\_\_

Name of Organization \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Home Phone \_\_\_\_\_

Business Phone \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Name of Person in Charge \_\_\_\_\_

Telephone # \_\_\_\_\_

Meeting Date(s) Requested \_\_\_\_\_

Estimated Attendance # \_\_\_\_\_

Time of Meeting \_\_\_\_\_

Type of Meeting (film, lecture, discussion, etc.) \_\_\_\_\_

Request for use of any equipment \_\_\_\_\_

Explain \_\_\_\_\_

Will refreshments be served?      Yes \_\_\_\_\_ No \_\_\_\_\_

**I HAVE READ AND UNDERSTOOD THE MEETING ROOM POLICY, REGULATIONS AND  
CONDITIONS FOR USE. I AGREE TO ABIDE BY THE RULES AND REGULATIONS CONTAINED  
THEREIN.**

\_\_\_\_\_  
**Signature of Applicant or Adult Supervisor**