

The Long Branch Free Public Library Free Tax Preparation Assistance by Community Volunteers



Basic tax form preparation will be available from February 7th - April 17th, 2012

Sign in at the Reference desk. This service is free and provided on a first-come first-served basis. Come prepared to ensure you receive the best, and quickest, service possible.

Hours of Service:

E-Filing:

Tuesday 10am - 5pm
Wednesday 12pm - 5pm
Thursday 12pm - 5pm
Saturday 12pm - 4pm

Paper Filing:

Tuesday 10am - 6pm
Wednesday 12pm - 6pm
Thursday 12pm - 7pm
Friday 2pm - 4pm
Saturday 12pm - 3pm

Please bring:

- A copy of last year's return
- Social Security numbers of all tax payers and dependants
- Final brokerage statements if applicable
- All W-2 and 1099 forms showing income
- The total amount of property tax paid last year and the amount of mortgage interest paid
- Bring the tax booklet mailed to your home
- Bring Unemployment Voucher

Information that may be needed:

- Total spent on medical expenses last year
- Total spent on college tuition
- Total spent on child care (and the name and Tax ID number of the provider)
- Total paid in alimony

The cost to make a photocopy for your records is 10 cents per page. The 1040 is a two sided document. A total for both sides copied costs 20 cents.

We sell envelopes for fifteen cents each, but we do not sell stamps. The documents will make any envelope extra heavy, requiring additional stamps. Please check with the US Post Office.



The library looks forward to serving you.