

**LIBRARIES OF MIDDLESEX AUTOMATION CONSORTIUM
EXECUTIVE BOARD MEETING
Piscataway Public Library
June 17, 2011
MINUTES**

MEMBERS PRESENT:

Ingrid Bruck – Long Branch
Chris Carbone – South Brunswick
Mary Faith Chmiel – Spotswood
Joe DaRold – Plainfield
Chuck Dolan – Middlesex Community College
Irene Goldberg - Monroe
May Lein Ho – Middlesex Public
Cheryl McBride – North Brunswick

MEMBERS ABSENT:

LMxAC STAFF PRESENT:

Eileen M. Palmer

The meeting was called to order at 12:23 pm by President Mary Faith Chmiel.

APPROVAL THE AGENDA: (Document#11-28)

Eileen noted no additional changes to the agenda.

Cheryl McBride moved to approve the Agenda. May Lein Ho seconded the motion. All members were in favor. The motion carried.

MINUTES OF THE PREVIOUS MEETING: (Document#11-29)

Joe DaRold moved to approve minutes of the May meeting. Irene Goldberg Dolan seconded the motion. All members were in favor. The motion carried.

TREASURER'S REPORT: (Document#11- 30)

Eileen Palmer presented the Budget Report for May 2011. She noted a billing problem with Verizon that she is disputing. Chuck Dolan moved to approve the May Budget Report. Cheryl McBride seconded the motion. The motion passed. The Treasurer's Report was filed for audit.

BILL LIST: (Document#11-31)

Eileen Palmer reviewed the bill list for June 2011. She noted that an overcharge by the auditor in 2010 that was applied as a credit, reducing the bill by that amount. Chuck Dolan moved to approve June 2011 Bill list. May Lein Ho seconded the motion. All members were in favor. The motion carried.

DIRECTOR'S REPORT: (Document#11-32) Eileen Palmer presented a written director's report to the board. Eileen spoke briefly about migration to SAAS. She also noted that some LMxAC members have expressed an interest in Gale and she will investigate. She also noted that interest has been expressed by members in radio tagging collections. She plans to hold the next membership meeting at Plainfield so we can see their new RFID system. Eileen reported that she plans to attend ALA in New Orleans this year.

OLD BUSINESS:

- a. (Document#11-33) Revised 2011 – 2012 Budget was presented to the board. Eileen Palmer explained that some line items had been slightly adjusted to reflect unanticipated expenditures but the bottom line remained the same. She reported that Samuel Klein has been designated to perform the next audit. A motion was made by Irene Goldberg to May Lein Ho seconded the motion. All members were in favor. The motion carried.
- b. A consensus of the board was reached to go ahead to investigate accepting credit card payments with Comprise SmartPay

NEW BUSINESS:

- a. The board motioned to approve the 2011-2012 Salaries. The salaries include an across the board increase of 2 ½% for all staff. (Document#11-34) Irene Goldberg moved to approve. Joe DaRold seconded the motion. The motion carried unanimously.

OTHER: This will be Cheryl McBride's last meeting. Eileen Palmer thanked Cheryl for serving on the board. The rotation of the position that Cheryl filled will pass to Old Bridge. We will be joined by Old Bridge's director, Sara Hansen, at the next meeting.

The next executive board meeting is scheduled on July 28 at 9:30 am at the LMxAC Office.

ADJOURNMENT:

Irene Goldberg moved to adjourn. Cheryl McBride seconded the motion. All members voted in favor. The meeting adjourned at 12:50 pm

Respectfully Submitted,

Ingrid Bruck