



**Director's Report
July 2013**

Symphony

We've loaded 466 MARC records from Project Gutenberg. These ebooks and eaudiobooks are available without complicated holds and checkout procedures and are provided free of charge. Thanks to this project (and Chuck Dolan bringing it to our attention) we have now integrated these 466 items into our database.

The test server was upgraded to 3.4.1 SP3 on July 9th. Staff will be testing this upgrade and planning for our migration later this Fall.

On July 2nd and 3rd 24 people from 14 libraries were trained on the Item Group editor.

Active training of Keyport library staff has begun. Keyport is now trained on creating patron records, item records and basic circulation functions. They have a lot of data to input before they can go live.

Tech Services Assistant Position

We are interviewing this week for the technical services assistant position. Patrick will leave us in early August. We have had several interesting candidates who have experience or are in library school. We hope to have the position filled by the end of the week.

Zinio

A sample press release and a large number of promotional materials are now accessible on the LMxAC wiki at <http://lmxac.pbworks.com/w/page/67610729/Zinio>. Thanks to Cheryl McBride, Tammy Lee, Sam Latini and Anna Rivera for assisting me in the project and to Christy Sayre for pulling everything together on the wiki.

Activity Report

In June we made 7 troubleshooting visits to 7 member libraries. Other measures of activity include:

System statistics	June
New items added	34960
Bib records added by LMxAC	28
New bib records added	22314
New user records added	4533
Brief records upgraded to full MARC	235
Duplicate records merged	449
API reports and transactions	4
Authority records added	13
Authority records modified	13
Total Boopsie users/queries	808/56388

Meetings

I have participated in the following meetings

ALA Annual Conference	Jun 27 – Jul 2
Meeting with Brian Auger	Jul 8
New Director Orientation – Plainsboro	Jul 9
Zinio PR Meeting	Jul 10
NJLA Public Policy Forum	Jul 11
Meeting with Sirsi rep Lisa Witteman	Jul 12
NJLA Leadership Orientation and Board Mtg	Jul 16
Statewide CE coordination meeting	Jul 18
NJLA – LOTY meeting	Jul 22

Respectfully Submitted,

Eileen M. Palmer
Executive Director