



**Director's Report
April 2011**

Symphony

See attached timeline for the migration to SAAS. We have begun to work with Sirsi on the telecommunications and migration issues for which we need to begin planning.

We continue to have issues with Director's Station since the December upgrade, although today all issues appear to be resolved.

Delivery

I am on the LibraryLink NJ Delivery Task Force and we are reviewing responses to the RFP for statewide delivery. There were a number of responses and the committee is carefully reviewing them at this time.

Strategic Planning Workshop

Anne Roman and I audited the strategic planning workshop offered by the Ivy Group. We are looking at ways we can support our members who need to undertake strategic planning activities. We think the process laid out by the Ivy Group is quite detailed and cumbersome and hope we can make it easier for our members.

Activity Report

In March we made 17 troubleshooting visits to 8 member libraries. Other measures of activity include:

System statistics.	March
New Items Added	25696
Bib Records Added by LMxAC	481
New Bib Records Added	7856
New User Records Added	3510
Brief Record Upgraded to full MARC	218
Duplicate records merged	442
API reports and transactions	21

Meetings

I have participated in the following meetings:

InfoLink ILL Conference Call	Mar 29
PLA Virtual Conference	Mar 30
JerseyCat Webinar	Mar 31
Strategic Planning Workshop	Apr 6
Sayreville Board Meeting	Apr 6
LMx Meeting	Apr 8
Meeting with Verizon	Apr 11
Meeting with Gale	Apr 13
ALA Grassroots Committee	Apr 13
Delivery Conference Call	Apr 14
NJLA Meeting with Verizon	Apr 19
Delivery Conference Call	Apr 26

Respectfully Submitted,

Eileen M. Palmer
Executive Director

Phase/Task	Assigned To	Start	Finish
Platform migration - setup	Hine, Tim	07/25/11	07/29/11
SirsiDynix Symphony SaaS VPN Connection Initial Service Setup	Hall, Brett	07/27/11	07/27/11
Symphony Bridge Software Update	Jones, Stacia	07/27/11	07/27/11
Symphony Bridge extract and Load	Jones, Stacia	08/22/11	08/22/11
Oracle to Oracle platform migration, remote, same OS	Hine, Tim	08/22/11	08/23/11
Platform migration quality check	Hine, Tim	08/23/11	08/23/11
Symphony Bridge gap extract and load	Jones, Stacia	08/23/11	08/23/11