Director's Report
January 2010

Director's Station
Sirsi provided an advanced training class in January and LMxAC staff are planning additional classes in February.

Symphony
We are working with Sirsi to resolve a problem with Books by Mail which is currently being implemented by Monroe. We are also making some changes to the way we handle ListenNJ MARC records.

Staff is reviewing the release notes for Symphony 3.3.1 and we hope to install it in early spring.

Audit
The audit is complete and will be presented to the Board at the January meeting.

Telecommunications Update
LMxAC received two bids for our local telephone service, one from Sprint and one from our current vendor Line Systems. The Sprint proposal was unresponsive to our needs. The Line Systems proposal is attached. I am asking the Board to approve a three year contract with Line Systems.

Membership Inquiries
As noted in my emails, LMxAC has recently provided quotes to East Brunswick and South Amboy. A follow up meeting is scheduled for Wednesday February 3rd at South Amboy.

Also as I mentioned, LMxAC's current pricing structure is not likely to represent a large enough cost savings to institutions with very high circulation. I'd like to discuss that at the January meeting and see if we want to pursue changes that might make LMxAC attractive to larger libraries.

Downloadable Music Collection
There has been strong interest among our members in developing a downloadable music collection through Overdrive using the funds libraries will receive through the CD settlement grant program. Overdrive is willing to allow us to add this collection to ListenNJ and Cheryl O'Connor also seems open to this idea. We now have a sample Overdrive collection to review and I will be asking members of the Collection Development Committee to assist me in doing so.

I'd like to ask the Board for authorization to move forward on this project assuming any set up costs do not exceed $1,000.
Activity Report
In December we made 13 troubleshooting visits to 8 member libraries. Other measures of activity include:

System statistics for December 2009
1. New Items Added 34932
2. Bib Records Added by LMxAC 597
3. New Bib Records Added (Total) 6507
4. New User Records Added 2891
5. Brief Record Upgraded to full MARC 382
6. Duplicate records merged 438
7. Inventory Reports 0
8. API Reports 4
9. Downtime SVA: one day iBistro: 10 min to reboot server

Meetings
I have participated in the following meetings:

Meeting with Cable Providers Dec 16
LMx Meeting Dec 18
State Library Broadband Meeting Jan 6
Public Policy Committee Jan 7
Retirement Celebration for Lewis Ostar Jan 13
Edison In Service Jan 20
Director's Station Training Jan 22
Meeting at Monroe re: iBistro Jan 27

Respectfully Submitted,

Eileen M. Palmer
Executive Director
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<tr>
<th>Local Charges</th>
<th>Qty / MOUs</th>
<th>Current</th>
<th>Unit Cost</th>
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**Monthly Total:** $250.45

By signing this Proposal I agree to use the services of LSI for a period of 36 months under the Terms and Conditions. Quote does not include Regulatory, Carrier, Federal, State and local surcharges or taxes.

**Customer Signature:** 

**Date:**

Prepared by GH

Proposal valid until 1/15/10 and may not include Regulatory, Carrier, Federal, State and Local surcharges.